



To all of our Dedicated HorseAbility Volunteers,

Thank you to our devoted volunteers for bearing through the frigid and snowy weather. Despite the numerous inches/feet of snow, we have had another successful Winter here at HorseAbility. This year, we can only hope the groundhog does not see his shadow and we can quickly move into our 2011 Spring Series with much warmer temperatures!

**We are very excited to introduce Spirit Seabre. She will be joining our HorseAbility Staff as our Volunteer Director this Spring. Bringing together her degree in Social Work, professional experiences and lifelong equestrian background, she is a great addition to HorseAbility. Volunteering at its BEST!!! Spirit will be volunteering her time to take on this most important role at HorseAbility!**

Our Spring Series begins on March 1<sup>st</sup> and will run for a total of 16 weeks. Included with this letter is the Volunteer Commitment Form, please indicate the times and days that you are available to join us and return the form to the office by February 16<sup>th</sup>, 2011 so we can plan ahead for the upcoming schedule. Once the schedule is complete, you will receive a confirmation call and/or email to confirm your Volunteer times and the instructor team you will be assigned to. (Please be sure to provide us with your current email address, if available, as this is one of the most efficient ways for us to communicate with you). We ask you to commit to these assignments for the complete series. Along with our regularly scheduled lessons, we will also be continuing our seasonal programming including Peer Mentoring, Barn Buddies, and our LIHSSRD Horse Show; please indicate if you are interested in participating.

Also, on the form are the available days and times for our Mandatory **Volunteer Meetings**. Volunteers need to attend 1 out of the 3 sessions offered. We will be addressing many areas including review of policy and procedure regarding safety, emergency information, conduct code, and volunteer opportunities available. Please check off the date you are available on the paperwork enclosed.

Included with this letter you will find the registration information for our Volunteer Lesson Program. HorseAbility offers lesson opportunities at a discounted rate to all of our Volunteers who have been a part of our program for at least 3 months and contribute a minimum of 5 hours of service to our programs each week. Group lessons are available.

### **SAVE THE DATES!**

- **February 21<sup>st</sup>, 2011**- Equine Studies Program for our students **from 10-2pm**. We need Volunteer support to assist in the ring and in the barn, as well as 1-1 with the participants to make this day safe and successful for all of our students.
- **February 22<sup>nd</sup>-24<sup>th</sup>, 2011**- Barn Buddies Program for volunteers. Join us for these three fun filled, equine educational days! See Registration enclosed for more information and how to reserve your space!
- **March 10<sup>th</sup>, 2011**- Rothmann's Steakhouse is hosting our annual **Wine Tasting** fundraising event in support of HorseAbility programming. It will be a Wine & Steak Pairing and is intended for Adults only.
- **March 27<sup>th</sup>, 2011**- Our annual **Bowl-a-thon** will be held at 300 Long Island in Melville from 4-6 PM. Bring the whole family and friends for a fun filled afternoon of bowling, pizza, soda and prizes for everyone! \$25/bowler. Sign up to reserve your lane!
- **May 7<sup>th</sup>, 2011** - HorseAbility Spring Horse Show. This is an all day event that requires many volunteers. Please check off on the Spring Commitment of Hours if you plan to join us for that day!
- **Camp HorseAbility 2011** HorseAbility 2011 will be the week of **August 22nd-26th**. This week, of course, ends with our volunteer trip to Splish Splash!
- **HorseAbility Gala**- Save the Date for our annual gala to be held this year on **November 4th, 2011**

Thank you for joining us and helping to offer this wonderful opportunity for our riders! We appreciate all of your dedication and hard work. Our goal for 2011 is to increase continuing education and workshops available to our Volunteers. We look forward to seeing you around the barn this spring!

Sincerely,

Jamie Kolodziejski  
Director of Operations



## VOLUNTEER COMMITMENT OF HOURS

### Spring Series 2011 (Begins on March 1<sup>st</sup>)

For the Spring 2011, I am committing to be available to volunteer for the following days/times:

**AM Shift** = 9am-12pm **AFT Shift** = 12pm-3pm **PM Shift** = 3pm-6pm **EVE Shift** = 4:00pm-7:30pm

*\*You can volunteer for more than 1 shift a day if available. If you need to have a "custom shift" to better accommodate your scheduling needs contact Jamie via email in the office for more information\**

<b>Monday</b> (office only)	_____ AM	_____ AFT	_____ PM	* no EVE shift
<b>Tuesday:</b>	_____ AM	_____ AFT	_____ PM	_____ EVE
<b>Wednesday:</b>	_____ AM	_____ AFT	_____ PM	_____ EVE
<b>Thursday:</b>	_____ AM	_____ AFT	_____ PM	_____ EVE
<b>Friday:</b>	_____ AM	_____ AFT	_____ PM	_____ EVE
<b>Saturday:</b>	_____ AM	_____ AFT	_____ PM	* no EVE shift
<b>Sunday:</b>	_____ AM	_____ AFT	_____ PM	* no EVE shift

I want to volunteer, however the time frames do not work within my schedule. Here is my availability:

**I am interested in volunteering in the following areas:** (please check)

Leading  Sidewalking  Barn  Office  Fundraising Other: \_\_\_\_\_

**YES! I can help at Equine Studies February 21<sup>st</sup> from 9:30-2:30pm** \_\_\_\_\_

I am interested in volunteering at **LIHSSRD Shows** (First Show April 17<sup>th</sup>, 2011 @ Thomas School) \_\_\_\_\_

I am interested in becoming a **Peer Mentor** (ages 14-21) (10 week session Saturdays beginning 3/5) \_\_\_\_\_

**YES! I can help with the Spring Horse show on May 7<sup>th</sup> 2011** \_\_\_\_\_

**I will be attending the following Mandatory Volunteer Meeting Session:**

Mon- Feb 21<sup>st</sup> 3-4:30pm \_\_\_\_\_ Thu-Feb 24<sup>th</sup> 5-6:30pm \_\_\_\_\_ Sun-Feb 27<sup>th</sup> 2-3:30pm \_\_\_\_\_

**\*I regret to inform that I am unavailable to volunteer at this time** \_\_\_\_\_ \*

\* I may be available to Substitute on \_\_\_\_\_ (possible days/times) if a  
Volunteer is unable to attend on their regularly schedule day or for special events/field trips/etc. \*

*By signing below, I am aware that I am committed to my scheduled times for the 6 Week Winter Series. I understand that I Volunteer only on the days I am scheduled, unless other arrangements are made through the HorseAbility office. I am responsible to contact the office ASAP if I am unable to attend on my scheduled day so that we may find a replacement. During my time at HorseAbility I am to stay on property. (This does not include the Thomas' School barns; they are considered off limits unless specifically asked by staff to go to Thomas Barns.) I understand that all information regarding participants is confidential. I will conduct myself in a positive and appropriate manner while I am at the barn; foul language, inappropriate and unconstructive behavior is not acceptable. Failure to abide by HorseAbility rules may result in dismissal from the program.*

My name: \_\_\_\_\_ Age: \_\_\_\_\_ Ht: \_\_\_\_\_

Address: \_\_\_\_\_

Home #: \_\_\_\_\_ Cell #: \_\_\_\_\_

Email Address\***important**: \_\_\_\_\_

\_\_\_\_\_  
Parent/Guardian's Signature

\_\_\_\_\_  
My Signature